2015-2016 FINANCIAL AID CHECKLIST

___Free Application for Federal Student Aid (FAFSA)
The first step in processing any type of federal aid, for grants and/or loans, is completing the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov.

___Notify the financial aid office of any outside assistance. Any outside scholarships, grants or military benefits you may be receiving will be placed on your invoice as expected payments to help satisfy your account.

___Complete the FAFSA online -

Step 1 (Student Information)
This section will ask for general information such as name, address, driver's license number, etc.

Your grade level is determined by the number of credits completed, including credits transferred to WC. The WC catalog lists grade level as follows:

<table>
<thead>
<tr>
<th>Standing</th>
<th>Credit Hours</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman</td>
<td>0-29</td>
<td>First year, never attended college before</td>
</tr>
<tr>
<td>Sophomore</td>
<td>30-59</td>
<td>Second year</td>
</tr>
<tr>
<td>Junior</td>
<td>60-89</td>
<td>Third year</td>
</tr>
<tr>
<td>Senior</td>
<td>90 and above</td>
<td>Fourth year</td>
</tr>
</tbody>
</table>

Step 2 (Student's Income Tax Information)
This section will ask you to refer to your federal income tax return (1040/A/EZ) and submit specific information regarding your income. Please use 2014 tax information to complete the 2015-16 FAFSA. WC STRONGLY RECOMMENDS THAT STUDENTS USE THE IRS RETRIEVAL TOOL AVAILABLE AS PART OF THE APPLICATION.

Step 3 (Dependency Status)
This section will ask specific questions in order to determine your dependency status in regards to Title IV financial aid eligibility.

Step 4 (Parents' Information)
This section will ask parents to complete general, financial and tax information if it has been determined in Step 3 that you are classified as a dependent student. If you are determined to be an independent student in Step 3, you may skip Step 4. Please use 2014 tax information to complete the 2015-16 FAFSA. WC STRONGLY RECOMMENDS THAT PARENTS USE THE IRS RETRIEVAL TOOL AVAILABLE AS PART OF THE APPLICATION.

Step 5 (Student Household Information)
This section will ask for your household information if you were classified in Step 3 as an independent student.

Step 6 (College Information)
The Title IV Code for Williamson College is 03513500. Please indicate your housing plans as “off campus” or “with parent.”

Step 7 (Signature and Date)
Please sign and date your application. If you were required to provide parental information, please ensure that a parent also signs and dates your application.

___Within a week after the online submission, you will be emailed a Student Aid Report (SAR). If you do not submit an active email address, your SAR will be mailed.

___If you are selected for verification (You’ll know this when you receive your FAFSA results) by the U. S. Department of Education, you will be required to submit the following, so WC can verify the information you submitted on the FAFSA:

1. Verification Worksheet – supplied by the WC Financial Aid Office

2. IRS Tax Return Transcript - This can be supplied by using the IRS Data Retrieval Tool (if taxes have been filed) at www.fafsa.ed.gov. If unable to use the IRS Data Retrieval Tool, you may order a Tax Return Transcript by calling 800-908-9946 or by visiting www.irs.gov.