



### Release of Information for Students with Third Party Sponsors

Dear Student,

Williamson College has received information from a third party sponsor (i.e. outside agency, corporation or State Prepaid Plan) that they will pay all or part of your tuition, fees, and/or options.

The Williamson College Business office requires written authorization from you to release your student account information to your sponsor. Please complete the information below and send to the Business office prior to enrolling in the term paid by the sponsor. By completing this form, you are requesting that Williamson College bill your sponsor and release information to the sponsor as needed to service your account. The release form is required but you will only need to complete the form once. The release will remain in effect through graduation.

If your sponsorship amount is changed or cancelled, for any reason, you will be responsible for unpaid amounts due Williamson College. Future sponsorships are not allowed until current sponsorships are paid in full. Students cannot enroll in future semesters or receive transcripts until all charges on your student account are paid in full.

Complete, sign, and send the form below to the Business Office.

**You may mail or deliver in person to the Business Office, 274 Mallory Station Road, Franklin, Tennessee 37067; or fax 615-771.7810.** If you have any questions, contact the Business Office at 615-771-7821.

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Deliver Williamson College  
or Mail to: 274 Mallory Station  
Franklin, Tennessee 37067  
FAX: 615.771.7810  
EMAIL: rena@williamsoncc.edu

I, \_\_\_\_\_ (Student Name), authorize Williamson College to release to my sponsor any financial information necessary to service my account.

If my sponsorship is cancelled for any reason, I understand that I am responsible for all charges due Williamson College by the payment due date or immediately depending on the time of year. If my sponsor does not pay in full by the last day of the sponsored semester, I am responsible for any unpaid amounts. I understand that future sponsorships are not allowed until current sponsorships are paid in full.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Student E-Mail address \_\_\_\_\_ Phone # \_\_\_\_\_