



Security Report – Missing Person Notification Policy

Campus Security Report

Williamson College releases an Annual Security Report in the fall of each year in compliance with “The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.” This Act requires colleges and universities to address crime statistics, security policies, procedures and its practices. Williamson College is committed to providing a safe learning environment and can achieve this goal through a collaborative effort from students, faculty and staff. Campus crime, arrest and referral statistics include those reported to the campus officials and local law enforcement agencies.

The following information can be found in the Campus Security report:

Preparation and Disclosure of Crime Statistics

The report is prepared by the administration of Williamson College in cooperation with the Franklin Police Department, having jurisdiction over the College and its properties, and Williamson College administration. It provides crime statistics for the prior three years, policy statements regarding various safety and security measures, how to report a crime, procedures for issuing timely warnings and emergency notifications to the campus community, and descriptions of the primary campus programs offered (which include campus safety, crime prevention and security awareness). Crime statistics which are provided in this institution’s Security Report are based upon incidents reported to designated campus authorities and by the Franklin Police Department. These include murder, manslaughter, sexual offenses (forcible and non-forcible), robbery, arson, aggravated assault, burglary, and motor vehicle theft. It also provides statistics on arrests and disciplinary referrals for violations of liquor and drug abuse, as well as weapons possession violations, hate crimes, and reported incidents of domestic violence, dating violence, sexual assault, and stalking.

The statistics are based on incidences reported for the following locations:

Williamson College Main Campus
274 Mallory Station Rd.
Franklin TN, 37067

The People's Church (The Church of the City)
828 Murfreesboro Road
Franklin, TN 37064

The Annual Security Report is distributed by email to all employees and students by October 1 each year. The full report can be found on our website at <http://williamsoncc.edu/resources/annual-security-report/>. A paper copy may be obtained from the Department of Student Services, located at 274 Mallory Station Road, Franklin, TN 37067, or by calling (615) 771-7821. Prospective employees and students will be provided link to the report and a paper report upon request. The website address to the full report will be included on new student admission letters and in the WC employment packets.

Missing Person Notification Policy

Williamson College does not have on-campus housing or employ campus police or security. If the College receives knowledge, however, that one of the school's students or employees is missing, the school will work with the Franklin Police Department to file a report in a prompt manner, if needed.

The school also maintains the following policy on Issuing Timely Warnings, which can be found in the Annual Security Report:

Issuing Timely Warnings

Williamson College is committed to informing the campus community in a manner that gets the word out quickly and effectively communitywide, of Clery Act crimes committed, within the College's geographic area, and that have been reported to campus administration or local police agencies. The College will follow the timely warnings/campus alert procedure to inform the campus community of all potentially dangerous criminal situations considered to represent a serious or continuing safety threat, so as to take appropriate precautions. To keep the campus community safe, everyone is asked to assist in reporting criminal activity immediately. When a crime that represents a threat to the safety of the College community is reported to the local police department or to campus administration, senior administration will issue a campus alert. Every reasonable attempt will be made to issue the alert properly and to the affected persons of the event. The alert includes information about the crime that triggered the timely warning and all information that will promote safety. The alert will be distributed through the College facilities, by College administration. The method of dissemination may include, but is not limited to, postings on the Williamson College website (www.williamsoncc.edu), text messaging, and emailing. The administration will also be dedicated to maintaining communication with the Franklin Police Department about circumstances reported to them that may warrant the issuance of a timely warning to the campus community. The Family Educational Rights and Privacy Act (FERPA) does not impede the College's compliance with timely warnings. FERPA allows information in an emergency situation be released without permission if required for the safety of others. The only reason notification will not be immediately issued for a

confirmed emergency or dangerous situation is if doing so will hinder efforts to assist a victim, contain the emergency, respond to the emergency, or otherwise mitigate the emergency.