



## **INSTITUTIONAL DISCLOSURES UNDER THE HIGHER EDUCATION ACT OF 1965, AS AMENDED BY THE HIGHER EDUCATION OPPORTUNITY ACT OF 2008**

The Higher Education Act of 1965 (HEA), as amended by the Higher Education Opportunity Act of 2008 (HEOA), includes many disclosure and reporting requirements. A disclosure requirement is information that an institution of higher education is required to distribute or make available to another party, such as students or employees. A reporting requirement is information submitted to the U.S. Department of Education or other governmental agencies. Disclosure and reporting requirements sometimes overlap. For certain topics, institutions are required to make information available to students or others and to submit information to the Department of Education.

### **NOTICE OF AVAILABILITY OF INSTITUTIONAL AND FINANCIAL AID INFORMATION**

Williamson College must make available and annually distribute, to enrolled students, a *Notice of the Availability of Institutional and Financial Aid Information*, under the Family Educational Rights and Privacy Act of 1974 (FERPA) and under HEA Sec. 485(a)(1), Sec. 485(f), Sec. 485(g), [Sec. 485(h)] and Sec. 485(j).

This same information may also be obtained visiting the Williamson College website on the Consumer Information page found at <http://williamsoncc.edu/Education/consumer-information/>. To request a paper copy of any of the documents listed, you may contact Williamson College by mail or phone at 274 Mallory Station Road, Franklin, TN 37067, Tel-615.771.7821, or email:

Cris Majors  
Director of Financial Aid  
[cris@williamsoncc.edu](mailto:cris@williamsoncc.edu)

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### **Accreditation and Licensure**

- Williamson College's accrediting agency and the procedures to review the school's accreditation. <http://williamsoncc.edu/academics/accreditation/>

### **Family Educational Rights and Privacy Act (FERPA)**

- The Family Education Rights and Privacy Act (FERPA) was implemented in 1974 as a federal law to protect the privacy of student education records. FERPA also gives students the right to review their education records, seek to amend inaccurate information in their records, and provide consent for the disclosure of their records. This law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. <http://williamsoncc.edu/resources/forms/ferpa-non-directory-information-release-form/>

### **Price of Attendance**

- Yearly cost of attending Williamson College, including tuition and fees, books and supplies, room and board, and transportation costs while enrolled. <http://williamsoncc.edu/financialaid/cost-attendance/>

### **Student Financial Aid Information**

- The financial aid office contact and what financial aid information is available online: <https://williamsoncc.edu/apply/financial-aid/>
- Types of Federal Aid <http://williamsoncc.edu/apply/financial-aid/types-of-federal-aid/>
- Types of Institutional Aid <https://williamsoncc.edu/apply/scholarships/>
- How to apply for federal aid <http://williamsoncc.edu/apply/financial-aid/applying-for-aid/>
- The verification process <http://williamsoncc.edu/apply/financial-aid/applying-for-aid/verification/>
- To reference making satisfactory progress for maintaining financial aid <http://williamsoncc.edu/apply/financial-aid/guidelines-for-maintaining-aid/>
- Information related to Federal Work-study (or FWS) may be found here <http://williamsoncc.edu/wp-content/uploads/2016/08/Federal-Work-Study-terms-for-website.pdf>

- Information about the Federal Supplemental Opportunity Grant Program (FSEOG) <https://williamsoncc.edu/wp-content/uploads/2016/08/PP-manual.-Awarding-FSEOG-9-14-17.pdf>
- Federal Direct Loan information can be referenced using the link <https://williamsoncc.edu/wp-content/uploads/2018/07/Loan-Information-Sheet-18-19-1.pdf>
- Private loan information is also available on the school's website using the link <http://williamsoncc.edu/apply/financial-aid/types-of-federal-aid/privatealternative-loans/>
- Disbursement of funds and returning any remaining financial aid after charges have been paid <http://williamsoncc.edu/apply/financial-aid/applying-for-aid/disbursement-of-fundscancellation-policy/>

### **National Student Loan Database System (NSLDS)**

- The National Student Loan Data System (NSLDS) is the U.S. Department of Education's central database for student aid. [https://nslds.ed.gov/nslds/nslds\\_SA/](https://nslds.ed.gov/nslds/nslds_SA/)

### **Federal Loan Entrance and Exit Counseling Information**

- Loan counseling is required for all students who borrow federal loans, both for first time borrowers and when exiting the school. <http://williamsoncc.edu/entrance-and-exit-loan-counseling-for-students/>

### **Federal Financial Aid Rights and Responsibilities**

- Know your rights and responsibilities for receiving Title IV aid. <http://williamsoncc.edu/financialaid/financial-aid-rights-responsibilities/>

### **College Navigator Website**

- The DOE is required to post data on this website for each institution, including a link to the institution's website. <http://nces.ed.gov/collegenavigator/?q=Williamson+Christian+College&s=TN&zc=37067&zid=0&of=3&id=443340#retgrad>

### **Net Price Calculator**

- This calculator is intended to provide *estimated* net price information (defined as estimated cost of attendance — including tuition and required fees, books and supplies, room and board (meals), and other related expenses — minus estimated grant and scholarship aid) to current and prospective students and their families based on what similar students paid in a previous year. <http://www.williamsoncc.edu/NPC/npcalc.htm>

### **Refund Policy and Requirements for Withdrawing and Return of Federal Financial Aid**

- Know your responsibilities for withdrawing and know the college's refund and return policy. <http://williamsoncc.edu/financialaid/withdrawals-return-title-iv/>

### **Academic Degrees**

- Williamson College offers a variety of degrees in several different disciplines <http://williamsoncc.edu/academics/> and a link to the faculty on staff. <https://williamsoncc.edu/staff-faculty/>

### **Copyright Infringement Guidelines**

- Policies and sanctions related to copyright infringement informing students that unauthorized distribution of copyrighted material may subject the students to civil and criminal liabilities. <http://williamsoncc.edu/copyright-infringement-guidelines/>

### **Computer Use and File Sharing Policy**

- Policies with respect to WC computer use, email responsibilities and peer to peer file sharing. <https://williamsoncc.edu/wp-content/uploads/2016/08/Computer-Use-and-File-Sharing-Policy-2020-21.pdf>

### **Transfer Credit Procedure**

- Credits from other institutions are subject to the College's Transfer Credit Escrow Procedure. <https://williamsoncc.edu/wp-content/uploads/2016/08/B11-Transfer-Credit-Procedure.pdf>

### **Vaccination Policy**

- Health/vaccinate policy can be accessed. <https://williamsoncc.edu/wp-content/uploads/2016/08/Vaccination.pdf>

**Annual Security Report**

- The Annual Security Report is published and distributed to current employees and students each year. This report provides information on campus security policies and crime statistics for the previous three years in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Acts. <http://williamsoncc.edu/resources/annual-security-report/>

**Drug and Alcohol Policy**

- Students will receive notice of the policy which includes the penalties if violating and ways to regain eligibility. <https://williamsoncc.edu/wp-content/uploads/2016/08/2020-21-Drug-and-Alcohol-Abuse-Prevention-Program.pdf>

**Student Diversity**

- The 2019-20 student diversity at Williamson College can be referenced below. <https://williamsoncc.edu/wp-content/uploads/2016/08/Student-Diversity-2019-20-1.pdf>

**Facilities and Services for Students with Disabilities**

- Information about our facilities and services available to students with disabilities. <http://www.williamsoncc.edu/wp-content/uploads/2015/06/Facilities-and-Services-for-Students-with-Disabilities.pdf>

**Student Outcomes**

- Contains information, required by the Student Right-to-Know Act including student retention statistics and graduation rates. <https://williamsoncc.edu/resources/student-outcomes/>

**Textbook Information**

- Textbook information now resides on each student's course in the school's student management system. <http://williamsoncc.edu/academics/textbook-list/>

**Constitution and Citizenship Day Observance**

- Each year, Williamson College holds an educational program on the U.S. Constitution on or around September 17 for the college community to reflect on our obligations of citizenship and the strength of our Constitution. <https://williamsoncc.edu/blog/constitution-corner/>

**Voter Registration**

- Students are encouraged to vote in all elections. Voter registration forms are available for downloading at <http://sos.tn.gov/products/elections/register-vote>. Visit our school page - <http://williamsoncc.edu/voter-registration/>