



Annual Security Report

2026

Introduction

This document is considered the “Annual Security Report” for Williamson Christian College, DBA Williamson University, which is in compliance with “The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.” This act requires colleges and universities to address crime statistics, security policies, procedures, and its practices. Williamson University is committed to providing a safe learning environment and can achieve this goal through a collaborative effort from students, faculty, and staff. Campus crime, arrest and referral statistics include those reported to the campus officials and local law enforcement agencies.

Preparation and Disclosure of Crime Statistics Report Information

The report is prepared by the administration of Williamson University in cooperation with the Franklin Police Department, having jurisdiction over the University and its properties. It provides crime statistics for the prior three years, policy statements regarding various safety and security measures, how to report a crime, procedures for issuing timely warnings and emergency notifications to the campus community, and descriptions of the primary campus programs offered. Crime statistics which are provided in this institution’s Security Report are based upon incidents reported to designated campus authorities and by the Franklin Police Departments. These include murder, manslaughter, sexual offenses (forcible and non-forcible), robbery, arson, aggravated assault, burglary, and motor vehicle theft. It also provides statistics on arrests and disciplinary referrals for violations of liquor and drug abuse, as well as weapons possession violations, hate crimes, and reported incidents of domestic violence, dating violence, sexual assault, and stalking.

The statistics are based on incidences reported during the 2025 calendar year for the following location :

Williamson University Main Campus*
274 Mallory Station Rd.
Franklin TN, 37067

*Please note effective July 1, 2026, Williamson University relocated to:
230 Franklin Road
Building 2B
Franklin, TN 37064

The Annual Security Report is distributed each year by email to all employees and students. The full report is located on our website at <https://williamsoncc.edu/resources/annual-security-report/> which can be navigated from the Consumer Information page of the school’s website. A paper copy of the report may be obtained by calling (615) 771-7821. A notice of availability of the report, along with the link to the report’s website address, is distributed to applicants before they are admitted and

registered, and to prospective employees prior to being employed. Prospective employees and students are provided a paper copy of the report upon request.

Security of Facilities

The Williamson University main campus in Franklin is open during normal business hours. The building is protected with electronically locked security doors. Staff members maintain key holder positions; faculty and staff are permitted in the building. The security system allows those with secure access to enter the building. Students have university-issued photo identification cards. Outside lighting, alarms and security systems are maintained and checked by an outside agency. Williamson University does not maintain on or off-campus housing.

Off-Campus Student Organizations

Currently, Williamson University does not have off-campus student facilities or organizations. Monitoring of crimes off campus is handled by the agency of jurisdiction where the crimes take place.

Statement Concerning Law Enforcement

Williamson University does not employ campus police or security. The Office of Student Services is responsible for promoting safety awareness and overseeing the protection of campus property. If minor offenses occur involving University rules and regulations, and are committed by an enrolled student or employee, the individual will be referred to the Director of Student Services or Executive Assistant of the University. Students are encouraged to have their Williamson University Photo ID card when attending classes. The University utilizes local law enforcement agencies if necessary. Major offenses will be reported to the Franklin Police Department. Williamson University encourages accurate and prompt reporting of all crimes to the campus authorities and appropriate law enforcement agencies when the victim of such crime elects to or is unable to make such a report.

Franklin Police Department
900 Columbia Avenue
Franklin, TN 37064
615-794-2513

Dissemination of Police and Fire Contact Information

For prompt reporting of a crime or emergency, 911 should be dialed to report emergencies. Students are also provided with non-emergency phone numbers during new student Orientation class.

Franklin Non-emergency Police contact
Franklin Fire Department

615-794-2513
615-794-3411

Procedures for Reporting Crime

To protect the campus community, report all criminal activity in a timely manner. This includes crimes on and immediately around the campus that pose an ongoing threat to the community. To report a crime, the campus community is encouraged to contact the Franklin Police Department for emergencies (call 911) and for non-emergencies the following Campus Security Authorities (CSAs):

Contacts and Titles:	Phone
Amy Koss: Executive Assistant	615-550-3172
Jerry Owens: Chaplain/Director of Ministry Formation; Title IX Coordinator	615-771-7821
Kristen Varner: Registrar	615-550-3165
Robyn Wollas: Director of Student Services	615-550-3164

Campus Security Authorities are identified annually and receive annual compliance training as a CSA. Campus Security Authorities (CSA) are federally mandated crime reporters. However, all University personnel are available to assist in contacting law enforcement. If anyone in the campus community is a victim of a crime and does not elect to pursue action by notifying University personnel (615-771-7821) or local authorities (Franklin Police: 615-794-2513), consider making a confidential report to the University. The purpose of a confidential report is to comply with a wish to keep the matter confidential, while taking steps to ensure future safety. The University also has a Campus Pastoral Counselor available for students; David McCall (615-771-7821). With permission, a CSA in the list above, or the Pastoral Counselor, can file a report on the details of the incident without revealing identity. Williamson University will keep record of the number of incidents involving students and determine a pattern of crime regarding a particular location, method, or assailant; and can alert the campus community if potential danger exists. All reports submitted on a confidential basis are evaluated for purposes of issuing a campus-wide “timely warning” as well as inclusion in the annual crime statistics.

In accordance with the Clery Act regulations, Campus “Pastoral Counselors,” when acting as such, are not considered to be a campus security authority, and are not required to report crimes for inclusion into the annual disclosure of crime statistics. However, if deemed appropriate, he/she can inform the persons they are counseling of procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

If you are a victim of or a witness to a non-violent crime, report the following information:

- the nature of the incident
- the location of the incident
- the description of the person(s) involved
- the description of the property involved

If you are a victim of or a witness to a violent crime:

- Immediately call 911.
- Secure yourself in a safe location when possible and make a complete report to authorities when they arrive.
- Notify a member of the University administration as soon as possible after the incident, if applicable.

Related information also appears in the Evaluation/Evacuation scenarios section of the report.

Security Awareness and Crime Prevention Programs

Security Awareness

Students are instructed on services offered by the local police department related to security and briefed about crime statistics during student Orientation classes. As part of the Orientation courses, the instructor details basic measures one should take to ensure personal safety using common sense precautions as a means of maintaining personal safety and property security (being aware of surroundings, keeping valuables in a safe place, etc.). In addition, new hires will receive information on campus security from the Department of Human Resources or chosen representative for the academic body. These measures are followed by university personnel as part of ongoing awareness efforts to prevent campus crime. Students are required to provide a valid email and cell phone number during their first meeting with the Registrar and are encouraged to watch the University's website for campus alerts. Current contact and emergency information from both students and employees are necessary for security needs that require distribution in a timely manner. New hires are similarly reminded of the importance to check the University's website for any campus alerts related to security. The University maintains a relationship with the local police department and a representative from the department, or affiliate of the department, is invited to speak to students and staff during the academic year regarding personal safety and security. Students and employees are encouraged to be responsible for their own security. The goal of these informative assemblies is to promote awareness and prevention (among university personnel and students) related to theft, property damage, assault, and sexual offenses. The University uses a third-party servicer for its Information Technology services. Representatives from the company or an affiliate in the IT industry are invited annually to present informational sessions to the campus community on computer safety, privacy, and identity protection.

Crime Prevention

The Williamson University community assesses areas in need of improving security. Drills and tabletop exercises are conducted to further awareness. Crime prevention awareness sessions are also presented on campus by the Franklin Police Department or affiliates of the department. These can include tactics associated with protective measures surrounding crimes, including theft and sexual

assault, in addition to greater awareness of violations of such crimes. In addition, the Franklin Police Department offers free self-defense training as part of the RAD program: Rape, Aggression and Defense Systems. Hands-on exercises are offered while the program offers tips for risk reduction and avoidance. One can visit <https://www.franklintn.gov/government/departments-k-z/police/rape-aggression-defense-rad-training> for more information. The contact information for the Franklin Police Department, and specifically the program, can be obtained from the Department of Student Services. Staff and faculty members may also inquire about participation by contacting the Department of Human Resources. In new student Orientation classes, students are advised to report any criminal occurrence in a timely manner. The same information is offered to new hires. Steadfast reporting applies to victims of and witnesses to any crime, emergency, or occurrence. Criminal occurrences and major offenses are referred to the local police who have jurisdiction on the campus. Immediate reporting can help with disseminating timely warnings needed for the safety and security of others, in addition to the necessary disclosure of crime statistics. In the event of an emergency, the student or staff member is instructed to first call 911.

Security and Crime Risk Reduction Tips

It is the goal of Williamson University to provide a healthy, clean, and safe environment for all students, faculty, staff, and visitors. Use common sense precautions to stay safe.

Protect yourself:

- Never walk alone at night.
- Walk in a group of at least two persons.
- Refrain from taking shortcuts; walk where there is plenty of light and traffic.
- Have car or house keys in hand and ready as you approach your vehicle or home.
- Never hitchhike.

Protect your automobile:

- Park your car in a well-lit area.
- Keep your car locked.
- Never leave keys, laptops, purses, or other valuables in your vehicle.

Protect your property:

- Williamson University is not responsible for loss of or damage to an individual's personal property.
- Personal property should never be left unattended.

Help Williamson University protect you:

- The University asks that the campus community assists in making the University environment a safe place by remaining alert to suspicious situations and reporting them immediately to a member of the University administration.

- In any situation, if attacked, give up any valuables and get away with the least injury to yourself. Notify police immediately.

Statements to Alleged Victims of Crimes of Violence or Non-Forcible Sex Offenses

1. Williamson University will disclose, to accuser and accused of a crime or offense of violence or non-forcible sex offense, the results of any disciplinary hearing conducted by the University. The accuser and accused shall be informed in writing, simultaneously, of the results of the hearing.
2. If the alleged victim is deceased as a result of such crime or offense, Williamson University will provide the results of the disciplinary hearing to the victim's next of kin, if requested.

Issuing Timely Warnings

Williamson University is committed to informing the campus community of Clery Act crimes committed within the University's geographic area in a manner that gets the word out quickly and effectively communitywide, and that have been reported to campus administration or local police agencies. The University will follow the timely warnings/campus alert procedure to inform the campus community of all potentially dangerous criminal situations considered to represent a serious or continuing safety threat, so as to take appropriate precautions. To keep the campus community safe, everyone is asked to assist in reporting criminal activity immediately. When a crime that represents a threat to the safety of the University community is reported to the local police department or to campus administration, senior administration will issue a campus alert. Every reasonable attempt will be made to issue the alert properly and to the affected persons of the event. The alert includes information about the crime that triggered the timely warning and all information that will promote safety. The alert will be distributed through the University facilities, by university administration. The method of dissemination may include, but is not limited to, postings on the Williamson University website (<https://williamsoncc.edu>), text messaging, and emailing. The administration will also be dedicated to maintaining communication with the Franklin Police Department about circumstances reported to them that may warrant the issuance of a timely warning to the campus community. The Family Educational Rights and Privacy Act (FERPA) does not impede the University's compliance with timely warnings. FERPA allows information in an emergency situation be released without permission if required for the safety of others. The only reason notification will not be immediately issued for a confirmed emergency, or dangerous situation is if doing so will hinder efforts to assist a victim, contain the emergency, respond to the emergency, or otherwise mitigate the emergency.

Emergency Notification and Evacuation Procedures

The safety of our campus community is of primary importance. In the event of an emergency, it is critical to stay informed. Notifications from the University administration will be immediately issued

for confirmed emergencies that are occurring or ongoing; and that pose an imminent threat to the health or safety of the campus community. Confirmation may occur by observation of local emergency agencies, someone in the campus community, multiple witness phone calls or activated alarms. Emergency Notification involves understanding the situation and then developing, coordinating, and disseminating information to the public effectively under all hazard conditions (examples: a fire, bomb threat, active shooter, infectious disease outbreak, terrorist attack, natural disaster, weather emergency). The safety of the campus community is crucial. Williamson University administration will determine the audience(s) at risk, how the audience(s) should be informed, and the information that should be communicated. There will be continuing assessments of an ongoing event; and as the situation threatens to involve the campus community, a wider scope of notifications may be warranted. If a large segment of the campus community will potentially be affected by the emergency, then the entire University community will receive notification. Senior ranking administration along with the Franklin Police Department, if appropriate, will make decisions regarding the activation of an emergency notification. This team will work together, if appropriate, regarding additional notifications needed beyond the university community. Dissemination of the emergency announcement may include, but is not limited to, emergency text messages, emails and posting alerts on the University website. For a confirmed ongoing emergency, an overlapping of dissemination may be considered. The only reason a notification may not be immediately issued for a confirmed emergency, or dangerous situation is if doing so will compromise efforts to: assist a victim, contain the emergency, respond to the emergency, or otherwise mitigate the emergency, as mentioned previously.

The University's emergency plan includes training or exercises. The University conducts tests of emergency responses and evacuation procedures through tabletop exercises or drills at least annually. Tests or drills may be announced or unannounced. Fire alarms are tested. The emergency evacuation notification, in most cases, will be the fire alarm system; carbon monoxide alerts also exist. When the fire alarm is engaged, everyone must leave the building or move to a safe location. First aid kits are located in the staff work room areas and a defibrillator is also present onsite.

Emergency/Evacuation scenarios

Civil Disorder/Criminal Activity

In the case of civil disorder or criminal activity, 911 should be called as soon as the responsible authority on the scene for the University deems the situation is either out of control or has a good possibility of becoming out of control. The responsible authority is defined as the faculty member for a class or the highest-ranking administrator in an office situation. Sheltering in place may be required if evacuation is not possible. Should gunfire or explosives be discharged, such as an active shooter scenario, take cover using all available concealment. Stay low and quiet, trying not to bring attention to yourself or those around you if possible. If able to exit the building, do so judiciously. If not possible to exit, try to secure yourself in a safe place by putting something heavy against a door or

any other entry point, and remain discreet if able. Call 911 to report the incident once in a safe location. Following the incident, seek emergency medical attention if necessary.

Fire and/or Explosion Emergency

Fire extinguishers are located on campus. However, in the case of a fire or explosives emergency, the fire alarm should engage, and each person must evacuate the building as quickly as possible, seeking a safe location. If a fire or explosion occurs during class time, a responsible authority should call 911, help evacuate the building and make sure all have exited. Meeting in an area outside the building ensures all are counted for and safe. New student Orientation serves to acquaint students with location of fire alarms (including door alarms), fire extinguishers, alternate exits, and first aid kits.

Medical Emergency

The University recognizes the need to respond to medical emergencies as quickly as possible. If a sick or injured person is able to request medical treatment, then such treatment should be sought if those present conclude the affected person is mentally and physically able. If the affected person is unable to request medical treatment themselves, 911 should be called and given a description of the medical emergency and the location of the building. One person should go to the front of the building to direct the emergency crew to the affected person. If the incident occurs in the classroom, the faculty member present should assume the responsibility for first attempting to communicate with the person and then make the decision to call to 911, if necessary.

Extreme Weather or Natural Disaster Protocol

In the event of a natural disaster, the responsible authority present shall direct the response of those on campus. In the case of a tornado or severe weather conditions, all persons are to proceed to an interior hallway where there are no windows or glass doors. Tornado sirens exist in the city and should be deployed in an emergency. In case of flooding, all persons should evacuate the building if deemed safe or proceed to the highest place in the building while waiting for the arrival of rescue personnel. In cases of an earthquake while any of the campus community are in the building, all persons must evacuate the building quickly.

With these scenarios, a warning will be issued if certain segments of the University community need to be alerted to stay away from the campus.

Catastrophic Events Policy

In the event of a catastrophe, Williamson University will adhere to all principles of Tennessee Higher Education Commission Rule 1540-01-02-.23, "Institution Closure". The University will ensure that impacted students will receive the services for which they have paid or reasonable financial

compensation for those not received. This may include tuition assurance funds, surety bonds, irrevocable letter of credit, assistance with transfer, teach-out provisions or other practices deemed sufficient to protect consumers. The institution agrees that it and/or its home state has adequate measures to protect student records in the event of closure.

Student records (physical documents), including official transcripts are protected in a fire safe for three years. Regarding protection of digital student records, ImageQuest (the university's IT support group) backs up the institutional shared drive and servers and runs routine system updates. ImageQuest also loads the digital student records to a cloud for additional protection and security measures. In the event of an institutional closure, all official transcripts (and other requested student records) will be provided to the Tennessee Higher Education Commission.

Policies, Procedures and Programs Regarding Sexual Offenses

Williamson University prohibits any type of sexual offense, such as dating violence, domestic violence, sexual assault, and stalking. The University is intent on providing a safe educational and working environment for the campus community free from any sex or gender discrimination, harassment, misconduct, and violence. In accordance with federal and state laws, orders, and regulations, Williamson University prohibits discrimination on the basis of race, color, gender, religion, handicap, age, or national or ethnic origin. Title IX of the Education Amendments of 1972 protects individuals from discrimination on the basis of sex in any federally funded education program or activity. The law states, "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance" (U.S. Department of Justice). This includes any building owned or controlled by a student organization or officially recognized as part of the institution. Further, the U.S. Department of Education's Title IX regulations recognize sexual harassment, including sexual assault, as unlawful sex discrimination. Please refer to the school's Title IX Policy on the university website for further information. It contains contact information, the definition of sexual harassment, reporting measures, and the grievance process, including investigation and hearing processes associated with Title IX formal complaints.

Sexual offenses are defined as any sexual act or physical contact of a sexual nature with or without consent. Consent requires a voluntary positive agreement between participants to engage in specific sexual activity. Sexual offenses which are unlawful but consensual do take into account attempts [includes incest, statutory rape]. These offenses can also be defined as "non-forcible," or unlawful, non-forcible forms of sexual crimes. Rape is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim (FBI, 2013). Sexual violence includes attempted or completed rape or sexual assault, as well as sexual harassment, stalking, voyeurism, exhibitionism, verbal or physical sexuality-based threats or abuse, and intimate partner violence.

Sexual activity that is nonconsensual would include, but is not limited to, the definitions below.

These offenses can also be defined as “forcible,” or against one’s will or without consent.

- Nonconsensual sexual intercourse or penetration (vaginal, oral, or anal) by any means [includes rape, sodomy].
- Nonconsensual sexual contact (any touching of intimate body parts with any body part or object without consent) [includes fondling, sexual assault].
- Sexual contact with a person while knowing or having reason to know that the victim is temporarily or permanently incapacitated by any means (physical or mental) or is unable to give consent due to his or her age.

It is important to note that sexual offenses can be committed by a stranger or acquaintance (friend, colleague, etc.), whether male or female. Victims may also be male or female and may or may not be known by the perpetrator.

Related to sexual offenses, the following definition of sexual assault is provided by the Franklin Police Department in conjunction with the Tennessee Bureau of Investigation and/or Tennessee Correction Academy:

Sexual Assault is generally defined as attempted or actual unwanted sexual activity (Sandler, 1993).

Aggravated assault - an unlawful attack by someone upon another person wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Simple Assault – an unlawful physical attack by one person upon another where neither the offender displays a weapon nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

If you are a victim of sexual assault, please find a safe place following the attack. Then proceed to a hospital for emergency care if warranted. Take note not to shower or destroy any clothing you were wearing at the time of the occurrence. Evidence preservation and collection is very important. Make sure you are immediately evaluated for the risk of injury, pregnancy and/or disease through a medical examination. Please call someone to be with you if possible. You should not be alone.

Crime categories related to sexual offenses also include the definitions below from the Violence Against Women’s Act of 1994 and Clery Act regulations:

Domestic Violence is a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares as a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence

occurred; by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating Violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Stalking is engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress.

A student or employee has the choice of reporting any offense to the local police department. The University strongly urges any victim of sexual assault on or off campus to report the offense immediately. To report the assault, call 911 or the local police department. The local police department or hospital employee can also refer you to a crisis counselor if desired. You have the right to a protection or restraining order and, if one is needed, the victim will request one from law enforcement and file the suitable paperwork. Upon request, the Director of Student Services or Executive Assistant of the University, will assist in alerting the appropriate authorities. Additional referrals to counselors in the area will be given if requested. If a victim is hesitant in reporting the offense to the local police department, he or she can file a confidential report (without exposing his or her identity) to a Campus Security Authority. If a sexual offense is reported by a student or employee, a written notification explanation of options will be provided to the alleged victim. The accuser may request the University make reasonable arrangements to avert unsolicited contact with suspected offenders, including assistance in changing class schedules or work situations. All accommodations or protective measures provided to the victim will remain confidential to the extent that maintaining such confidentiality would not impair the ability of the institution to offer the measures. Disclosure of crimes for required reporting will be completed in accordance with the Clery Act, but personal identification of information about a victim or other parties involved will not be integrated to protect confidentiality.

Irrespective of whether the purported victim chooses to report to law enforcement, the University will take steps to examine what occurred, such as speaking with the suspected parties involved, questioning witnesses, and reviewing any evidence. The University uses the preponderance of evidence standard for burden of proof, which it is determined as, "more likely than not to have occurred." In other words, the conduct process asks: "is it more likely than not that the respondent violated the University Code of Conduct?" Please see the section, "Sanctions and Campus Disciplinary Action," for the school's protocol related to sexual offenses, including allegations of dating violence, domestic violence, sexual assault, or stalking.

Please refer to the information below for immediate assistance and additional support:

- Franklin Police Department:
<https://www.franklinton.gov/government/departments-k-z/police>; 615-794-2513
- Tennessee Coalition Against Domestic & Sexual Violence: <https://www.tncoalition.org>
 - Tennessee Domestic Violence Hotline: 1-800-356-6767
 - Bridges Domestic Violence Center: <http://www.bridgesdvc.org>; 615-599-5777
- Sexual Assault Center: <https://www.sacenter.org/>
 - Sexual Assault Crisis Support Line: 1-800-879-1999
 - Center of Hope: <https://centerofhope.tn.org/>; 931-381-8580
- Hope Ministries: biblicalcounseling.org (fee-based); 615-961-6216

The University hosts educational programs on the subject of sexual offenses, including forcible and non-forcible, offered by the Franklin Police Department or affiliates. These seminars educate the University community about awareness and risk protection regarding rape, acquaintance rape, and assault. Participants are also briefed on avoidance of domestic and dating violence, and the identification of stalking. Bystander intervention and guidelines are offered for action when needed. A bystander is a person, not directly involved, who observes a conflict or unacceptable behavior and understands the behavior is destructive or likely to make a bad situation worse (MIT, 2004). An active bystander may assist in the deterrence of violence without stimulating additional harm when possible. The University promotes a community of accountability where bystanders are actively engaged in the prevention of violence without causing further harm. Positive options for bystanders include, but are not limited to, approaching a tentative situation in a friendly manner, creating a distraction, securing help if possible, interrupting a questionable form of conduct, avoiding the use of violence, and/or contacting the police. Students are also advised about the University's policies on safety during required Orientation classes. New employees are provided this information as well.

Additional literature related to sexual assault can be obtained at the University upon request. Please contact the Director of Student Services or Executive Assistant of the University for the information. These Departments can also assist in providing written notification to victims for referral to counseling services, health/mental health agencies, victim advocacy groups, or other services if necessitated. Referral to such assistance may be offered within the institution and/or local community. Please see the various agencies referenced throughout the report. Additionally, students and staff may meet with department representatives by calling the main campus (615-771-7821) for an appointment. Contact information is found on the school's website. The University will make best efforts to assist those needing help while pursuing outside referral when needed. The University's

Pastoral Counselor is further accessible to speak with and meet individuals from the University community when desired, including students, faculty, or staff members.

Sex Offender Registry

Any person who is required under the laws of the state of Tennessee to register as a sex offender is also required to provide notice that they are enrolled as a student, carry on a vocation, or are employed with Williamson University. Information concerning registered sex offenders may be obtained from the Tennessee Bureau of Investigation. The URL for the sex offender registry is: <https://www.tn.gov/tbi/general-information/tennessee-sex-offender-registry.html>. Williamson University's main site is located in Williamson County, and the zip code is 37064.

Drug and Alcohol Policy

In keeping in compliance with the Drug-Free Schools and Communities Amendments of 1989 (Public Law 101-226), a "Drug Free Schools and Campuses" publication, the Williamson University drug prevention policy is provided to the campus community annually. Williamson University prohibits the manufacturing, possession, selling, purchasing or use of illegal drugs or alcohol on the University campus by students or employees. Williamson University will allow the use and/or sale of alcoholic beverages in non-campus events, if and only if, beverages are provided by a sponsor of the event and in no way paid for by Williamson University.

Students and employees in violation of the policy related to drugs or alcohol are required to participate in a prevention program or see a licensed counselor designated by the University with the intention of correcting the problem of the person at his or her own expense. The student or employee must meet weekly for a minimum of three months in the program and receive a signature from the person who can verify participation in the activity. Following completion of the program, the student or employee will remain on a probationary period for three additional months. Refusal to effectively participate in the program or meet with a counselor will result in immediate dismissal as a student or employee of the University.

Federal and state statutes make it unlawful to manufacture, distribute, dispense, deliver, sell, or possess controlled substances. Penalties imposed depend upon many factors, including possible prosecution, fines, or confinement. Pursuant to state law, it is unlawful to sell, furnish or provide alcohol to anyone under the age of 21. A minor, who is convicted for underage possession, consumption, or transportation of drugs or alcohol, may face criminal penalties and license suspension. Adherence to such laws is not limited to university premises. Violation of the policy will result in disciplinary procedures and sanctions.

The Drug Policy is located online on the school's Consumer Information page.

Substance Abuse Education (Drug & Alcohol)

The campus community must abide by the University's policy related to drug and alcohol abuse. Students are informed of the policy in new student Orientation and can ask questions about school standards regarding substance abuse and sanctions related to its violation. The policy is stated in the University catalog and Student Handbook. Employees are advised when newly hired. A licensed counselor in the area is invited to present an educational seminar to the campus community on an annual basis. In addition to informing participants of laws surrounding drugs and alcohol, definitions and signs of substance abuse are also provided. The presenter will offer referrals to local counseling services and supplementary programs in the area. Interested individuals are advised to contact the Director of Student Services or Executive Assistant of the University for resources related to substance abuse. Individuals may also be referred to the University's Pastoral Counselor.

Suicide Prevention/Intervention/Postvention Information

If any student or staff member is engaged in a situation where someone is conveying thoughts or actions related to suicide, please refer that individual to help immediately. Prevention is of utmost importance. The Tennessee Statewide Crisis Line is available at 855-CRISIS-1. An individual may also text TN to 741 741 for help if needed. Intervention is important and should be considered in such cases. If you as an individual are considering thoughts related to suicide, also seek help. Contact the crisis line listed or family member or friend. If unable to do this, contact someone else, such as the University Pastoral Counselor or a fellow church member. Seek counseling services if desired; the Office of Student Services has contact information. Regarding Postvention, if you or someone you know has considered, attempted, or been affected by suicide, also contact the Tennessee Statewide Crisis Line at the number above. Please know you are not alone, and help is there for you.

Sanctions and Campus Disciplinary Action

All proceedings of Williamson University are intended to be non-adversarial and confidential. A fair grievance process is intended. Proceedings are not considered analogous to civil proceedings. The University's disciplinary process is based on the concepts of justice and fairness. Proceedings begin when a student, staff member, faculty member or member of the community witnesses or reports questionable behavior or any incident that appears to violate the expected behaviors of a student or employee of Williamson University. An investigation will take place. The University intends to provide a prompt hearing utilizing officials who do not have a conflict of interest. When two parties with differing sides are involved, the accuser and the accused are entitled to have an advisor of their choice present during any disciplinary proceeding; potential witnesses and evidence surrounding a violation may also be included. The accuser and accused shall be informed in writing, simultaneously,

of the results of the hearing. The University will make every effort to resolve a complaint and provide a resolution to those involved in a reasonable time frame, most commonly within the same academic term (180 days) in which the questionable behavior or incident occurred. If an extension of the timeframe is granted, both parties will be notified. Regarding Title IX hearings specifically, please refer to the school's Title IX Policy concerning U.S. Department of Education requirements; appropriate University officials shall have adequate and relevant training regarding Title IX issues, as well as how to conduct an investigation that protects the safety of individuals.

The University community is expected to adhere to certain standards. A Code of Conduct is included in the University catalog (<https://williamsoncc.edu/catalog>). Violations (excluding academic infractions) include, but are not limited to the following:

1. Violations of individual persons or individual property including, but not limited to:
 - Physical, psychological, or sexual offense (including rape, acquaintance rape, or other forcible or non-forcible sex offenses), domestic or dating violence, sexual assault, or stalking.
 - Harassment of any member of the University community, members of his or her family, or the threat of such abuse.
 - Acts of vandalism by individual or group participation.
 - Physical assault or injury to another individual.
 - Damage, destruction, theft, or misuse of property of an individual or of the University.
 - Disruptive conduct that interferes with university activities or the learning environment.
 - Harassment on the basis of race, color, sex, religion, sexual orientation, or national origin, defined as a person's conduct that interferes with an individual's status or performance by creating an intimidating, offensive or hostile educational or working environment.
2. Violation of local, state, and/or federal law or University regulations, including but not limited to:
 - Misuse of fire safety equipment.
 - Unauthorized use of computers owned and operated by Williamson University, defined as transmitting, viewing, publishing, displaying, retrieving or storing any information that is considered in violation of local, state or federal law (including violation of federal copyright laws); transmitting, viewing, publishing, displaying, retrieving or storing any information or material that is profane, obscene, physically or sexually explicit or that describes or displays conduct that would be considered inappropriate for general public viewing; transmitting, publishing, displaying, retrieving or storing information that could reasonably be construed to create an offensive or hostile educational and/or work environment for members of a particular sex, creed or nationality.
3. Possession, use, sale, or distribution of narcotics or any other controlled substance on-campus or at any University-sponsored event or activity, except when such use or possession is prescribed by a licensed physician.
4. Breach of school policy related to alcohol consumption, including:
 - Possessing, furnishing, or consuming alcohol on campus.

- Possessing, furnishing, or consuming alcohol if under the legal age.
 - Misrepresenting one's age for the purpose of purchasing and/or consuming alcohol.
 - Purchasing, furnishing, or serving alcohol as a legal-aged student or employee to a minor.
 - Being intoxicated to the point where Tennessee state law mandates that the person be taken into custody.
5. Possession of firearms, explosives, or other dangerous weapons on university grounds in adherence with Tennessee state law.

Disciplinary procedure: Disciplinary action, ranging from a warning up to expulsion from the University or termination of employment, is compulsory for those that violate the University's stated policies. If the violation occurs off campus and is not related to an event or activity of the University, disciplinary proceedings will not be initiated by the University unless the nature of the violation dictates that continued attendance of the student or service of the employee would be detrimental to others or to the University. Through coordination with local law enforcement, any criminal activity, on or off campus, may be reported and can result in sanctions. Violators of serious offenses reported through the judicial system may be subject to criminal trial, fines and/or incarceration. In the event that a student or employee is charged with a violation, he or she will be required to meet with a school representative, most commonly the Director of Student Services and/or Executive Assistant of the University. The student or employee will be notified in writing of the presumed violation(s) at the time and place of the meeting. A serious allegation may warrant an interim suspension of the student or employee prior to the meeting.

Sanctions: Non-academic sanctions are imposed by the Director of Student Services or Executive Assistant of the University; however, in some cases, consultation with the President or other members of the administration may be needed. Violations may be subject to one or more of the following sanctions:

- Warning - an oral notice to the student or employee that he or she has not met the standards of Williamson University; the warning includes a caution that if the conduct is continued or repeated, a more serious sanction may be imposed; a record of the oral warning will be placed in the student or employee file.
- Reprimand - a formal, written notification censuring the student or employee for his or her failure to meet the responsibility standards of the University; written reprimands are given to the violator, and a copy is placed in the student or employee file.
- Restitution and Fines - the requirement to make restitution or to pay a fine for misuse of or damage to university property.
- Rehabilitation Program - the mandatory participation in and completion of a rehabilitation program (e.g., drug and/or alcohol abuse).
- Suspension - a temporary withdrawal of the student from university classes or the employee from university work commitments, for serious violations of university policies; notice of suspension is given to the student or employee in writing and indicates the period of suspension and any special conditions that must be met prior to reentry; the violator will

remain on probation for a specific period of time; record of the suspension will be placed in the student or employee file.

- **Expulsion or Termination** - the expulsion of the student from the university or termination of the employee from his or her job for serious violations; notice of expulsion or termination is given to the student or employee in writing; record of the expulsion or termination will be placed in student or employee file.

Appeals Procedure: If an accuser or accused wishes to appeal determination of responsibility imposed by the University, he or she must provide written notification to the Director of Student Services or Executive Assistant of the University within five business days of the imposition of a sanction. The notification must include reasons he or she believes an appeal is necessary and any supporting documentation he or she may possess. Upon receipt of the appeal by the appropriate department, a Disciplinary Committee shall convene, and a chairperson will be appointed to consider the appeal. The accused and accuser will receive simultaneous notification by the chairperson of the committee in writing of the date, time, and place of the appeal hearing related to the sanction. As such, the accused and accuser must respond to the chairperson of his or her intent to be present during the hearing. Should the accused or accuser fail to attend the hearing, the committee will consider the written appeal and supporting documentation, including new evidence, as the basis for the appeal. Upon hearing the appeal, the accused and accuser will be simultaneously informed of the committee's decision from the chairperson in writing. The decision of the Disciplinary Committee is final. Specific to Title IX appeals and/or informal resolution processes that may occur (such as mediation), please refer to the school's Title IX Policy for U.S. Department of Education criteria.

Clery Crime Statistics

The crime data table below displays crime data over the past three calendar years for on-campus, public property within or immediately adjacent to and accessible from the campus, and for a non-campus building or property (previously used Smyrna location). Statistics for all Clery Act crimes must be disclosed by the type of crime that was committed the year in which the crime was reported (January – December) and the geographic location where the crime occurred. There are limited circumstances where crimes have been “unfounded.” If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is “unfounded” and will not be included in the University's Clery crimes statistics. If a crime statistic is disclosed in the Clery crime statistics (below) and “unfounded” in a subsequent year, the column will be revised and notated that there was a change in statistics from the prior year's data.

The 2025 statistics are based on incidences reported during January 1, 2025, through December 31, 2025, for the following location :

Williamson University Main Campus*
274 Mallory Station Road, Franklin TN, 37067

*Please note effective July 1, 2026, Williamson University relocated to:
230 Franklin Road, Building 2B, Franklin, TN 37064

CRIME CATEGORY	ON-CAMPUS PROPERTY			PUBLIC PROPERTY			NON-CAMPUS BUILDINGS OR PROPERTY		
	2025	2024	2023	2025	2024	2023	2025	2024	2023
Murder / Non-Negligent Manslaughter	0	0	0	0	0	0	N/A*	0	0
Negligent Manslaughter	0	0	0	0	0	0	N/A*	0	0
Sex Offenses, Forcible: Total	0	0	0	0	0	0	N/A*	0	0
Rape	0	0	0	0	0	0	N/A*	0	0
Fondling	0	0	0	0	0	0	N/A*	0	0
Sex Offenses, Non-Forcible: Total	0	0	0	0	0	0	N/A*	0	0
Incest	0	0	0	0	0	0	N/A*	0	0
Statutory Rape	0	0	0	0	0	0	N/A*	0	0
Domestic Violence	0	0	0	0	0	0	N/A*	0	0
Dating Violence	0	0	0	0	0	0	N/A*	0	0
Stalking	0	0	0	0	0	0	N/A*	0	0
Robbery	0	0	0	0	0	0	N/A*	0	0
Aggravated Assault	0	0	0	0	0	0	N/A*	0	0
Burglary	0	0	0	0	0	0	N/A*	0	0
Motor Vehicle Theft	0	0	0	0	0	0	N/A*	0	0
Arson	0	0	0	0	0	0	N/A*	0	0

Arrests: Weapons: Carrying, Possessing, etc.	0	0	0	0	0	0	N/A*	0	0
Disciplinary Referrals: Weapons: Carrying, Possessing, etc.	0	0	0	0	0	0	N/A*	0	0
Arrests: Drug Abuse Violations	0	0	0	0	0	0	N/A*	0	1
Disciplinary Referrals: Drug Abuse Violations	0	0	0	0	0	0	N/A*	0	0
Arrests: Liquor Law Violations	0	0	0	0	0	0	N/A*	0	0
Disciplinary Referrals: Liquor Law Violations	0	0	0	0	0	0	N/A*	0	0

***Williamson University did not have any non-campus buildings or property in 2025.**

ADDITIONAL INFORMATION:

- Williamson University does not have any on-campus student housing facilities.
- Reported crimes may involve individuals not associated with the institution.
- There were no reported hate crimes for the years 2023, 2024 and 2025.
- There were no unfounded crimes to report.
- The annual security report and all supporting records used in compiling the report for three years from the latest publication will be retained, in effect, for seven years.